

# ELECTRICAL INSTALLATION FORM

NAME OF EXPOSITION: \_\_\_\_\_

DATES: \_\_\_\_\_ ROOM: \_\_\_\_\_

**For any additions for this order, an extra charge of \$20.00 is applicable**

COMPANY \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

REP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

OUTLETS ITEMS	NUMBER NEEDED	1st Day Usage Fee	LATE ORDER	Daily Usage Fee- per Addit Day	COST
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**\*\*\*Labor Fees Apply for Each Service- see Bottom of Form\*\*\***

<b>115 Volts Single Ph</b>					
20 Amps		\$ 90.00	\$ 105.00	\$ 45.00	
30 Amps		\$ 105.00	\$ 120.00	\$ 55.00	
40 Amps		\$ 145.00	\$ 160.00	\$ 75.00	
50 Amps		\$ 170.00	\$ 185.00	\$ 85.00	

<b>208 Volts Single Ph</b>					
20 Amps		\$ 95.00	\$ 115.00	\$ 50.00	
30 Amps		\$ 145.00	\$ 165.00	\$ 75.00	
40 Amps		\$ 160.00	\$ 180.00	\$ 80.00	
50 Amps		\$ 175.00	\$ 195.00	\$ 85.00	

<b>208 Volts 3 Ph</b>					
20 Amps		\$ 105.00	\$ 130.00	\$ 55.00	
30 Amps		\$ 140.00	\$ 165.00	\$ 70.00	
40 Amps		\$ 160.00	\$ 185.00	\$ 80.00	
50 Amps		\$ 175.00	\$ 200.00	\$ 80.00	
100 Amps		\$ 340.00	\$ 365.00	\$ 170.00	
200 Amps		\$ 670.00	\$ 695.00	\$ 330.00	
400 Amps		\$ 1,330.00	\$ 1,355.00	\$ 600.00	

Pin Spot		\$ 35.00	\$ 70.00	\$ 25.00	
Remote Dimmer		\$ 85.00	\$ 105.00	\$ 45.00	
Extension Cord Rent		\$ 35.00	\$ 45.00	\$ 20.00	

<b>LABOR CHARGES</b>			
Standard		\$60.00 Per Hr./ Min. 4 Hr.	\$120.00
Premium		\$85.00 Per Hr./ Min. 4 Hr.	\$ -
24 Hours Operation		Double Charge	

SUB TOTAL \_\_\_\_\_  
8.375% NY TAX \_\_\_\_\_  
TOTAL \_\_\_\_\_

## SPECIAL NOTICE!!

-The New York City Code requires that no equipment or apparatus can be connected unless it conforms to its electrical code. The hotel will supply an electrician to correct any minor infractions at stated labor costs.

### WIRING REGULATIONS BASED ON THE ELECTRICAL CODE OF THE CITY OF NEW YORK

-All electrical apparatus and splices must be installed in a metal enclosure to prevent emissions of sparks.

-All metal raceways, metal lighting fixtures, metal housings of electrically powered equipment shall be grounded.

-All extension cables shall be 3 wire SJ cord or other approved type or not more than 25 ft. long. One of the wires with green colored insulation is to be used as ground. The cable must be large enough for the load and have a grounded male plug.

-Flexible cords and cables less than No. 12 gauge wire shall not be permitted.

-The use of lamp cord, cube taps or similar devices are not permitted.

**PLEASE RETURN THIS ORDER WITH  
PRE-PAYMENT 15 DAYS PRIOR TO INSTALLATION OF BOOTHS TO  
INSURE INSTALLATION IN TIME FOR OPENING OF SHOW.**